3:U	Syllabus of the course Business Communication in English	
	Education professional program – "International Law"	
	Master's degree	
Field of study - 029 "International Relations"		
	Year of study: I, Semester: I	
	Number of credits: 5 Language of instruction : English	
	Head of the course	
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Description of the course

Integration processes and active development of business contacts set specific tasks for higher education to train qualified specialists, whose main area of activity is business development and international economic relations.

The course "Business Communications in English" should provide an appropriate level of knowledge of business English and develop students' skills and abilities to use modern forms and means of communication actively (in this case, negotiations and debates, writing and delivering official speeches and presentations), in cooperation with business partners, in establishing cooperation, resolving complex issues, resolving conflicts and problems, etc.

Thus, the aim of the course is to form the necessary level of communicative ability in the areas of business and professional discourse in oral and written forms, as well as the development of a lasting interest in its content. Studying the discipline "Business Communications in English" involves a higher level of English language proficiency, mandatory mastering of the program of the previous stages of the course, as well as purposeful, persistent work, active interaction and cooperation in practical classes and independent performance of complex individual tasks.

Structure of the course

Hours Lectures/ practicals	Торіс	Learning outcomes	Tasks
1/2	Topic 1. Cross-cultural communications, their	To maintain the appropriate level of knowledge, to acquire new knowledge throughout life, to increase the level of one's	Continuing assessment,

	role in society	own qualifications	
		Communicate in a foreign language both orally and in writing in professional legal activities To produce new ideas for solving practical tasks in the field of professional legal activity	
2/4	Topic 2. Types of negotiations and mediation in the sphere of law	Communicate in a foreign language both orally and in writing in professional legal activities	Continuing assessment,
2/4	Topic 3. Business Correspondence in the sphere of law	To maintain the appropriate level of knowledge, to acquire new knowledge throughout life, to increase the level of one's own qualifications Communicate in a foreign language both orally and in writing in professional legal activities	Continuuing assessment,
2/4	Topic 4. The art of presentation as a means of successful reporting in modern society.	To maintain the appropriate level of knowledge, to acquire new knowledge throughout life, to increase the level of one's own qualifications Communicate in a foreign language both orally and in writing in professional legal activities To produce new ideas for solving practical tasks in the field of professional legal activity	Modulus work
2/4	Topic 5. Ethics of business communications in the sphere of law	Communicate in a foreign language both orally and in writing in professional legal activities.	Continuing assessment,
2/4	Topic 6. The main English-language genres of written communication in science and education	To maintain the appropriate level of knowledge, to acquire new knowledge throughout life, to increase the level of one's own qualifications Communicate in a foreign language both orally and in writing in professional legal activities	Individual presentations
2/4	Topic 7. Academic writing and legal professional terminology	To maintain the appropriate level of knowledge, to acquire new knowledge throughout life, to increase the level of one's own qualifications To produce new ideas for solving practical tasks in the field of professional legal activity	Continuing assessment,

2/4	Topic 8. Features of translation techniques	Communicate in a foreign language both orally and in writing in professional legal activities	Final test paper

REFERENCES

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Assessment policy

• Deadline and rtaking policy: Handing in that fail to meet deadlines without good reason are rated lower (-20 points). Retaking of modules takes place with the permission of the dean's office if there are good reasons (for example, a sick leave).

• Academic integrity policy: All written works are checked for plagiarism and are allowed to be defended with correct text borrowings of no more than 20%.

• Attendance policy: Attendance is a mandatory component of the assessment, the number of permitted (missed) passes sets the maximum score for the course and is agreed with the teacher according to the actual number of classes. For objective reasons (eg illness, international internship) training can take place online in consultation with the course leader. Оцінювання

The final grade for the course is calculated as follows:

Types of assessment	% from the total
Scoring modulus 1 1. Continuing assessment during the lesson (4 topics of 10 points = 40 points) 2. Written work = 60 points	30
 Scoring modulus 2 (final test paper) 1. Continuing assessment during the lesson (4 topics of 10 points = 40 points) 2. Written work = 40 points 3. Individual presentations = 20 points 	40
Scoring modulus 3 (Complex practical individual task) 1. Writing and defense CPIT = 80 points. 2. Performing of tasks during training workshops = 20 points	30

Score scale

According to WUNU scale	According to the national scale	According to the national scale
90-100	excellent	A (excellent)
85-89	good	B (very good)
75-84	-	C (good)
65-74	satisfactory	D (satisfactory)
60-64		E (enough)
35-59	unsatisfactory	FX (unsatisfactory with the possibility of retake option)
1-34		F (unsatisfactory with obligatory repeat course)